

**Job Title:** Music Specialist

**Reports to:** Resource Coordinator for Silver Lake Camp and Retreat Center

**Department:** Outdoor Ministries

**Salary:** \$2000 stipend

**Housing:** Included

**Dates of Contract:** June 20-August 25, 2023

**Position Purpose:**

Create and document music programs that are fun, enhance appreciation for Creation through the summer theme of Linked in Love, stimulate a passion for justice and are designed to be age appropriate. Help programs learn songs for grace and singing. Accompany the evening worship service when needed. Potential to serve as an overnight cabin counselor. Provide program support for night activities as scheduled.

**Essential Job Functions:**

1. Develop and deliver music programs that are appropriate for the age and ability of the campers
  - ◆ Write lesson plans that meet camp outcomes and the abilities of the campers.
  - ◆ Evaluate the abilities of campers and staff.
  - ◆ Design and deliver music activities that make use of the camp's natural environment and use the resources most efficiently.
  - ◆ Evaluate the success of the music program.
2. Ensure that camp staff and campers know and follow safety and educational procedures
  - ◆ Assist in the implementation of staff training for working with and transporting musical instruments.
  - ◆ Ensure campers and staff follow safety procedures.
3. Assist in the care of the physical facilities and equipment within the music program areas
  - ◆ Maintain the music equipment.
  - ◆ Ensure the security of the music equipment and supplies, including clear inventory and planning for replacement of supplies in a timely manner.
  - ◆ Conduct a daily check of the area and equipment for safety, cleanliness, and good repair.
  - ◆ Clean instrument storage areas (HWC basement, stage and portable equipment) keeping them free of hazards and debris.

**Other Job Duties:**

- ◆ Participate enthusiastically in all camp activities, planning and leading those as assigned.
- ◆ Participate as a member of the camp staff team to deliver and supervise evening programs, special events, overnights, and other all-camp activities and camp functions.
- ◆ Assist in the planning of any special events.
- ◆ Potential to serve as an overnight cabin counselor.

- ◆ Other duties as assigned.

#### Relationships:

The Music Specialist will work with the Resource Coordinator and the Program Director to ensure the delivery of a high-quality summer music program. The Music Specialist communicates with the deans and resource staff to provide accompaniment for worship and campfires.

#### Equipment Used:

- ◆ A variety of soundboards, projectors, computers.
- ◆ Any instruments at camp.

#### Qualifications:

- ◆ Age 18 or older.
- ◆ Experience with musical instruments.
- ◆ Ability to play an instrument and read sheet music.
- ◆ Experience leading programs and activities with young people.
- ◆ First Aid/CPR certification, or ability to obtain.

#### Physical Aspects of the Job:

- ◆ Ability to work for long periods of time without sitting.
- ◆ Ability to work outside in variable weather conditions.
- ◆ Ability to observe camper behavior, assess its appropriateness, enforce appropriate safety regulations and emergency procedures, and apply appropriate behavior-management techniques.
- ◆ Visual and auditory ability to identify and respond to environmental and other hazards related to the activity.
- ◆ Ability to respond appropriately to situations requiring first aid. Must be able to assist campers in an emergency (fire, evacuation, illness, or injury) and possess strength and endurance required to maintain constant supervision of campers.