

Job Title: Kitchen Staff for Silver Lake Camp and Retreat Center

Reports to: Kitchen Coordinator for Silver Lake Camp and Retreat Center

Department: Outdoor Ministries

Salary: \$2000 stipend

Housing: Included

Dates of Contract: June 20-August 25, 2024

Position Purpose:

As a member of the Kitchen Staff team, assist in preparation of food for participants in the summer program. Perform daily and weekly cleaning, disinfecting, and sanitizing tasks.

Principle Duties:

1. Food preparation
 - ◆ Learn and implement best practices for safe food handling and service.
 - ◆ Prep food for three meals daily plus snacks.
 - ◆ Assist in the preparation of food as the menu indicates, including washing and peeling.
 - ◆ Cook and bake as directed.
 - ◆ Store food and leftovers at proper temperature.
2. Food Service
 - ◆ Set up food, supplies, and utensils for dining hall distribution.
3. Assist in routine sanitation of the kitchen and related equipment.
 - ◆ Daily kitchen cleaning
 - ◆ Clean and maintain all food-preparation and storage areas.
 - ◆ Weekly deep cleaning

Other Job Duties:

- ◆ Participate enthusiastically in all camp activities, planning and leading those as assigned.
- ◆ Participate as a member of the camp staff team to deliver and supervise evening programs, special events, overnights, and other all-camp activities and camp functions.
- ◆ Assist in the planning of any special events that require food service.
- ◆ Other duties as assigned.

Relationships:

The Kitchen Staff will work closely with each other, the Kitchen Coordinator, and the Food Services Manager to ensure the smooth and safe operation of the camp kitchen.

Equipment Used:

- ◆ Kitchen equipment, including but not limited to knives, meat slicer, mixers, ovens, grills, fryers.
- ◆ Housekeeping equipment, including but not limited to cleaning chemicals, mops, brooms, vacuums, steam cleaners, washing machines, and dryers

Qualifications:

- ◆ Age 17 or older
- ◆ First Aid/CPR certification, or ability to obtain such
- ◆ Experience in food preparation and service or an interest to learn

Physical Aspects of the Job:

- ◆ Ability to work for long periods of time without sitting.
- ◆ Ability to work outside in variable weather conditions.
- ◆ Ability to lift 50 pounds.
- ◆ Visual and auditory ability to identify and respond to environmental and other hazards related to the activity.
- ◆ Ability to observe camper behavior, assess its appropriateness, enforce appropriate safety regulations and emergency procedures, and apply appropriate behavior-management techniques.
- ◆ Ability to respond appropriately to situations requiring first aid. Must be able to assist campers in an emergency (fire, evacuation, illness, or injury) and possess strength and endurance required to maintain constant supervision of campers.